

LSC CDD Resolution 2023-03

[Lake St. Charles District FY 22-23 Budget
Amendment]

**Approved by the Lake St. Charles BOS of Supervisors per M07-11-2023-xx
07/11/2023**

RESOLUTION No. 2023-03
OF THE
LAKE ST. CHARLES
COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Lake St. Charles Community Development District (the “District;”) is a local unit of special-purpose government of the State of Florida created in accordance with the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes (the “Act”); and

WHEREAS, pursuant to 189.016(6)(c), Florida Statutes, a budget amendment is required if total appropriations increase; and

WHEREAS, the District approved FY 22 General Fund Carryforward amount of \$493,231, per the final FY 22 District Audit; and

WHEREAS, the District approved an increase to Excess Fees Revenue in the amount of \$7,226 received from Hillsborough County Community Tax Collector; and

WHEREAS, the District approved an increase to Miscellaneous Revenue in the amount of \$6,860 received from resident donations for the boat launch, butterfly garden; and

NOW, THEREFORE, BE IT RESOLVED BY THE LAKE ST. CHARLES COMMUNITY DEVELOPMENT DISTRICT IN A GENERAL MEETING THIS JULY 11, 2023 AMENDS THE FY 22-23 ADOPTED BUDGET PER THE DESCRIPTIONS BELOW AND REFLECTED IN EXHIBIT A, FY 22-23 AMENDED ADOPTED BUDGET

A. Budget Amendment Revenue:

1. The Budget is amended to reflect a carryforward amount of \$493,231.
2. The Budget is amended to reflect an increase of \$7,226 Excess Fees.
3. The Budget is amended to reflect an increase of \$6,860 Miscellaneous Revenue.

B. Budget Amendment Revenue Allocation:

1. Increase of \$2,500 to Car Maintenance & Repairs. (Line #63)
2. Increase of \$1,000 to Ford F250 Maintenance & Repair. (Line #74)
3. Decrease of \$11,121 to Irrigation Maintenance. (Line #78)
4. Increase of \$11,121 to Landscape Maintenance Contract. (Line #79)
5. Increase of \$6,262 to Misc. Landscape-Maintenance. (Line #81)
6. Decrease of \$5,500 to New Plantings. (Line #83)
7. Increase of \$2,253 to Property Insurance Contract. (Line #88)
8. Increase of \$146 to Auto Liability. (Line #95)
9. Increase of \$2,425 to Drainage/ Nature Path/ Trail Maint. (Line #119)
10. Increase of \$5,000 to Future CIP Projects & Reserves. (Line #129)

C. Effective Date. This Resolution shall become effective upon its adoption.

**LAKE ST. CHARLES COMMUNITY
DEVELOPMENT DISTRICT
STATE OF FLORIDA
COUNTY OF HILLSBOROUGH COUNTY**

David Nelson, Chairman

EXHIBIT A

AMENDED ADOPTED FY 22-23 BUDGET

Lake St. Charles CDD
Amended Adopted FY 22-23 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 22-23 Annual Budget	FY 22-23 Monthly Budget	Comments
2							Revenue/Expense			
3							Revenue			
4							36100 - Interest Earnings			
5							Interest - General Fund	180	15	
6							Total 36100 - Interest Earnings	180	15	
7							General Fund Assessment-O&M			
8							General Fund Assessment Gross	1,283,257	106,938	
9							GF Prop Tax Interest	0	0	
10							GF Tax Collector Commissions	(25,665)	(2,139)	
11							GF Tax Payment Discount	(51,330)	(4,278)	
12							Total General Fund Assessment-O&M	1,206,262	100,522	
13							Total 36310 - Special Assessment	1,206,262	100,522	
14							36311 - Excess Fees	7,226	602	\$7,226 Increase due to excess fees received from County
15							36900 - Miscellaneous Revenues			
16							Other Misc Revenue	8,060	672	\$6,860 increase due to donations received from resident for boat launch/ butterfly garden and golf cart sale
17							Rental	500	42	
18							Pool Snack Vending	475	40	
19							DEP Grant Reimbursements	231,998	19,333	
20							Total 36900 - Miscellaneous Revenues	248,259	20,688	
21							Total Revenue	1,454,701	121,225	
22							Budgeted Carryforward	493,231		General Fund Balance Carryforward per FY22 Audit
23							Total Revenue	1,947,932		
24							Expense			
25							5110 - Legislative			
26							Employer Taxes	1,460	122	
27							Special District Fees	175	15	
28							Supervisor Fees	12,000	1,000	
29							Supervisor Payroll Service	900	75	
30							Total 5110 - Legislative	14,535	1,211	
31							51300 - Financial & Admin			
32							Accounting Services	500	42	
33							Auditing Services	13,500	1,125	
34							Banking & Investment Mgmt Fees	200	17	
35							District F&A Employees			

**Lake St. Charles CDD
Amended Adopted FY 22-23 Budget**

	A	B	C	D	E	F	G	M	Q	R
1								FY 22-23 Annual Budget	FY 22-23 Monthly Budget	Comments
36							District Manager	67,873	5,656	
37							Medical Stipend	2,400	200	
38							Payroll Service Charge	465	39	
39							Payroll Taxes - Employer Taxes	4,400	367	
40							Performance Stipend	0	0	
41							Total District F&A Employees	75,138	6,262	
42							Dues, Licenses & Fees	500	42	
43							General Insurance			
44							Crime	629	52	
45							General Liability	4,211	351	
46							Public Officials Liability & EP	3,460	288	
47							Total General Insurance	8,300	692	
48							Legal Advertising	3,000	250	
49							Local/Other Taxes	3,933	328	
50							Office Supplies	1,000	83	
51							Postage	250	21	
52							Printer Supplies	2,000	167	
53							Professional Development	1,000	83	
54							Technology Services/Upgrades	5,000	417	
55							Telephone	3,600	300	
56							Travel Per Diem	200	17	
57							Website Development & Monitor	2,650	221	
58							Total 51300 - Financial & Admin	120,771	10,064	
59							51400 - Legal Counsel			
61							Total 51400 - Legal Counsel	8,000	667	
62							52100 - Law Enforcement			
63							Car Maintenance & Repairs	3,500	292	\$2,500 increase due to car repairs
64							Car Gas	2,000	167	
67							Total 52100 - Law Enforcement	5,500	458	
68							53100 - Electric Utility Svs	50,000	4,167	
69							53200 - Gas Utility Services	5,600	467	
70							53400 - Garbage/Solid Waste Svc	2,880	240	
71							53600 - Water/Sewer Services	9,800	817	
72							53900 - Physical Environment			
73							Entry & Walls Maintenance	2,000	167	
74							Ford F250 Maintenance & Repair	3,000	250	\$1,000 due to truck repairs
75							Fountain in Lake	3,000	250	

Lake St. Charles CDD
Amended Adopted FY 22-23 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 22-23 Annual Budget	FY 22-23 Monthly Budget	Comments
76							Gas - Equipment	400	33	
77							Gas - Truck	1,800	150	
78							Irrigation Maintenance	4,679	390	\$11,121 decrease due to irrigation maint included in contract
79							Landscape Maintenance Contract	148,521	12,377	\$11,121 Increase due to irrigation maint included in contract
80							Misc. Landscape -Temporary Staff	3,000	250	
81							Misc. Landscape- Maintenance	16,762	1,397	\$6,262 increase due to grapple services, pressure washer repair & misc
82							Mulch	10,500	875	
83							New Plantings	2,500	208	\$5,500 decrease to fund misc landscape
84							Pond & Stormwater Maint Contract	15,414	1,285	
85							Pond #9,22,23, & 24 Aeration Maintenance	1,429	119	
86							Lake#27 Aeration Maint	2,381	198	
87							Fountain Maint #21	552	46	
88							Property Insurance Contract	17,795	1,483	\$2,253 increase due to renewed policy
89							Sod Replacement	4,000	333	
90							Mitigation Maint Contract	1,012	84	
92							Midge Survey	1,500	125	
93							Total 53900 - Physical Environment	240,245	20,020	
94							57200 - Parks & Recreation			
95							Auto Liability	901	75	\$146 increase due to renewed policy
96							Club Facility Maintenance			
97							Club Facility Maintenance	5,000	417	
98							Clubhouse Supplies	2,300	192	
99							Locks/Keys	100	8	
100							Pool Snack Vending Items	300	25	
101							Total Club Facility Maintenance	7,700	642	
102							District Employees Payroll Exp			
104							Employer Workman Comp	9,360	780	
105							Facilities Monitor	47,175	3,931	
106							Medical Stipends	6,000	500	
107							Payroll Service Charge	2,500	208	
108							Payroll Taxes - Employer Taxes	16,500	1,375	
109							Performance Stipend	0	0	
110							Full Time Maintenance Employee	35,360	2,947	
111							Property Maintenance Part-Time	1,625	135	
112							Property Maintenance Team Lead	41,871	3,489	
113							Property Manager	67,872	5,656	

Lake St. Charles CDD
Amended Adopted FY 22-23 Budget

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1								FY 22-23 Annual Budget	FY 22-23 Monthly Budget	Comments
114							Grant Management (Reimbursed)	24,333	2,028	
115							Recreational Assistants	10,000	833	
116							Hills Cnty Off Duty Sheriff	2,900	242	
117							Total District Employees Payroll Exp	265,496	22,125	
118							Dock Maintenance	400	33	
119							Drainage/ Nature Path/Trail Maintenance	4,225	352	\$2,425 increase due to drainage in park
120							Park Facility Maintenance	7,000	583	
121							Parks & Rec Cell Phones	2,500	208	
122							Playground Maintenance	2,000	167	
123							Pool Maintenance Contract	23,500	1,958	
124							Pool Maintenance Repairs	12,000	1,000	
126							Sec System Monitoring Contract	400	33	
127							Security Repairs	5,000	417	
128							Total 57200 - Parks & Recreation	331,122	27,594	
129							58003- Future CIP Projects & Reserves	478,333	39,861	\$5,000 increase due to boat launch donation
130							58004- Lake Water Quality Project	187,915	15,660	
131							Total Expense	1,454,701	121,225	
132							Budgeted Carryforward	493,231		General Fund Balance Carryforward per FY22 Audit
133							Total Revenue	1,947,932		
134							Revenue Less Expenses	0	0	
141										
142										
143										
144							OTHER REVENUE - FY 20-21 CARRYOVER (Oct, 20-Sept, 21)	241,036	20,086	
145							Total Unassigned Revenue	241,036		
146							OTHER EXPENSES			

**Lake St. Charles CDD
Amended Adopted FY 22-23 Budget**

	A	B	C	D	E	F	G	M	Q	R
1								FY 22-23 Annual Budget	FY 22-23 Monthly Budget	Comments
147							Additional funding for unassigned CIP projects	241,036	20,086	\$241,036 needed to fund emerging projects.
148							TOTAL	241,036		